

CONFIDENTIAL

OS REGISTRY  
FILE *perm 8-*

## ROUTING AND RECORD SHEET

25X1 SUBJECT: (Optional)

Proposed

Security Access Control System

25X1 FROM:

EXTENSION

NO.

25X1

POLICY Branch/PPG /

25X1

25 June 1985

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

C/POL BR

6/25/85

JR

C/OPS/HSG has requested that an HN/FN on subject be published to advise all employees of a slight modification of the present badging procedures.

2.

3.

C/PPG

6/26

mhw

A draft of the HN/FN has been prepared by HSG and forwarded to this office for further action. (see BASIC)

4.

5.

DD/P&amp;M

6/26 6/27

D

Attachment 1 is an edited version of the proposed HN/FN and a memorandum to C/RPD requesting publication and distribution of same.

6.

Your signature is requested.

25X1

7.

PPG

BE 6/28

8.

Registry

9.

10.

11.

12.

13.

25X1

14.

15.

FORM 1-79

610

USE PREVIOUS EDITIONS

CONFIDENTIAL

GPO : 1983 O - 411-6327

10/23/85

27 JUN 85

MEMORANDUM FOR: Chief, Regulatory Policy Division/OIS

STAT

FROM: [Redacted]  
Deputy Director of Security  
Policy and Management

STAT

SUBJECT: Proposed [Redacted] Security Access  
Control System

1. The Office of Security's Badge Identification Section's computerized data base which stores information on all Agency badge holders has almost reached maximum capacity. As a result, certain procedural changes in the existing system are being made.

2. Attached is a proposed HN/FN on subject, advising all employees of these changes. You will note that no references are given on the FN since there is no corresponding FR or FHB on subject.

STAT

3. Please direct any questions or comments on subject to the Policy and Plans Group on [Redacted]

Attachment

STAT

!OS/P&M/PPG [Redacted] (25 June 85)!

!Distribution:!

! Orig - Adse!  
! 1 - DD/P&M Chrono!  
! 1 - PPG Chrono!  
! (1) - OS Registry!

OS 5 2146

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Basi

**CONFIDENTIAL****ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

Security Access Control System

25X1  
25X1

Chief, Operations/HSG

EXTENSION

NO.

DATE

**TO:** (Officer building)

designation, room number, and

DATE

RECEIVED

FORWARDED

**OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DC/HSG

18/

A

2.

3.

C/HSG

6/18

A

4.

5.

C/PPG

6/20

mdu

6.

C/POLICY

6/20/85

JR

25X1

8.

9.

10.

11.

12.

13.

25X1  
25X1Attached is a draft of  
a proposed Headquarters  
Notice.**CONFIDENTIAL**

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